

Agenda for APC Meeting

Wednesday June 8, 2016

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute taker: Kim Plante

Attended:	Absent:
Marie Stark (chair)	Kasia Panczyszyn
Kim Plante	Karen Smith
Miranda Schober	
Glen Boyette	
Kate Kennedy	
Cindy Swanson (vice-chair)	
Belinda Mackinnon	
Tim Nehring (late)	
Trent Knoles	
Tammy Trinker	
Cindy Arnold	

- Approval of the minutes for May. Once approved, Karen will send to IFTA Inc. for posting. Kate approved Miranda second, committee approved
- Ballots have posted to the website. Comment period 5/2/16 - 6/15/16. We encourage your commissioners to read them and comment.

The ballot for making English the official language for communicating with other jurisdictions is receiving some opposition.

- Opening on Committee in the Northeast Region. We are now looking for an at large member since we did not have a response from the region. We have three responses and have asked for a short bio for our review and vote.

Cindy S. sent out a request for a short bio with a due date of next week. The committee will review the bios and vote on our newest member together.

- Funding for travel - Approved the same as last year. You are able to reserve your hotel room and register for the workshop online now. Reserve and register now, you can cancel if travel is not approved.
- Workshop Planning Committee Update
Agenda is ready to post for registration.

There was some confusion on Miranda's role in the break out session. Cindy S. will clarify. Miranda is good with the facilitator or scribe duty.

Remember to get your hotel room right away so you do not end up in an over flow hotel.

Kate is the APC presentation contact and will do the initial review of the speaker's presentations. Mid- August is when everything is due but Kate would like them in Mid-July to give her time to review. Glen is almost done with his and nobody else has started working on them. Kate would like the first draft on July 12th. There were no objections to this.

Open APC Meeting Agenda. Moved around the order.

Call to order
Approval of August Minutes
What is APC?
Ballots
Topics from the audience?
Board reports
Updates
New business
 Committee Vacancy/new members
 Procedures Manual/ Best Practice
 New Charges?
Travel reimbursement process
Adjournment

Cindy suggested we have a sign in sheet for possible contacts for new members later.

Glen asked about the subcommittee he joined that will review the annual report. Tammy checked and it is still in the formation stage and they will be meeting soon. Since Glen rolls off the APC in October, we will need to have a replacement for him from the APC.

- Other Business
- Next meeting: July 13, 2016. Have a great month.